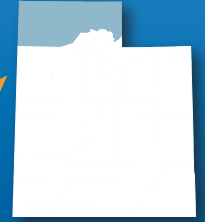


# administration industrybrief



[jobs.utah.gov/employer](http://jobs.utah.gov/employer)

Box Elder, Cache and Rich Counties  
Spring 2013



## Largest Employers

1. Intermountain Employment Service, Inc.
2. Adecco USA
3. Convergys Customer Management Group, Inc. – Utah
4. KIRKO Inc.
5. Kelly Services Inc.
6. CenturyLink, Inc.
7. SOS Employment Group
8. Alpine Cleaning and Restoration Services, Inc.
9. Assante Inc.
10. Logan City
11. Synerga, Inc.
12. A & D Landscaping, Inc.
13. Cache Cleaning Service, Inc.
14. Canyon Landscape, LLC

## Administration and Support Services Employment and Wages

Industry Name (Code)	2012 Number of Employees	2012 Average Monthly Wage	Dec. 2011 to Dec. 2012 Percent Change in Employment
Administrative and waste services (56)	2,851	\$1,556	-11.53%
Administrative and support services (561)	2,709	\$1,496	-12.07%
Office administrative services (5611)	15	\$6,641	-38.10%
Employment services (5613)	1,299	\$1,202	-12.21%
Business support services (5614)	819	\$1,891	-21.15%
Travel arrangement and reservation services (5615)	6	\$1,551	0.00%
Investigation and security services (5616)	57	\$1,441	-3.85%
Services to buildings and dwellings (5617)	454	\$1,367	3.27%
Other support services (5619)	59	\$2,252	50.00%
Waste management and remediation services (562)	142	\$2,700	0.00%
Total area nonfarm payroll jobs	68,023	\$2,562	1.74%
Administrative and waste services as a percent of total	4.2%	60.7%	

Source: Utah Department of Workforce Services

Data is compiled quarterly; hence the most recent full-year data is available for the previous year and shows the general level of the industry employment.

## Administration and Support Services History

Year	Employment	Average Monthly Wage	Percent of Utah Average Monthly Wage	Number of Establishments	Payrolls (Millions)	Percent of Total Area Jobs	Percent of Total Area Wages
2007	2,833	\$1,359	44.7%	184	\$46.2	4.0%	2.1%
2008	3,074	\$1,494	47.9%	191	\$55.1	4.3%	2.3%
2009	2,543	\$1,600	50.5%	195	\$48.8	3.7%	2.2%
2010	2,814	\$1,580	48.8%	203	\$53.3	4.2%	2.4%
2011	2,942	\$1,549	46.9%	209	\$54.7	4.4%	2.6%
2012	2,851	\$1,556	45.9%	195	\$53.2	4.2%	2.5%

Source: Utah Department of Workforce Services

Department of Workforce Services



# administration industrybrief



## Administration and Support Services Jobs in Demand *Bear River Area*

Occupation Code	Occupation Title	Number of Employees	Inexperienced Hourly Wage	Median Hourly Wage
11-1021	General and operations managers	890	\$20.64	\$35.99
13-2011	Accountants and auditors	530	\$19.07	\$26.26
37-2011	Janitors and cleaners, except maids and housekeeping cleaners	930	\$8.04	\$9.42
37-2012	Maids and housekeeping cleaners	460	\$8.06	\$9.04
37-3011	Landscaping and groundskeeping workers	420	\$8.06	\$10.28
43-1011	First-line supervisors of office and administrative support workers	500	\$14.97	\$19.91
43-3031	Bookkeeping, accounting and auditing clerks	680	\$10.43	\$14.27
43-4051	Customer service representatives	1,250	\$9.34	\$11.67
43-4171	Receptionists and information clerks	730	\$8.18	\$10.45
43-5081	Stock clerks and order fillers	730	\$8.10	\$9.29
43-6014	Secretaries and administrative assistants, except legal, medical and executive	1,290	\$11.40	\$14.72
43-9061	Office clerks, general	1,810	\$8.54	\$11.09
47-2061	Construction laborers	710	\$9.72	\$12.08
49-9071	Maintenance and repair workers, general	570	\$10.15	\$15.29
51-2092	Team assemblers	640	\$10.31	\$14.30
51-9111	Packaging and filling machine operators and tenders	690	\$9.52	\$13.73
53-3032	Heavy and tractor-trailer truck drivers	1,310	\$15.43	\$19.74
53-3033	Light truck or delivery services drivers	300	\$8.13	\$11.69
53-7051	Industrial truck and tractor operators	580	\$11.42	\$14.11
53-7062	Laborers and freight, stock and material movers, hand	1,250	\$9.15	\$11.40

Source: U.S. Bureau of Labor Statistics

Employment estimates include Franklin County

### Total Payroll Jobs December 2012

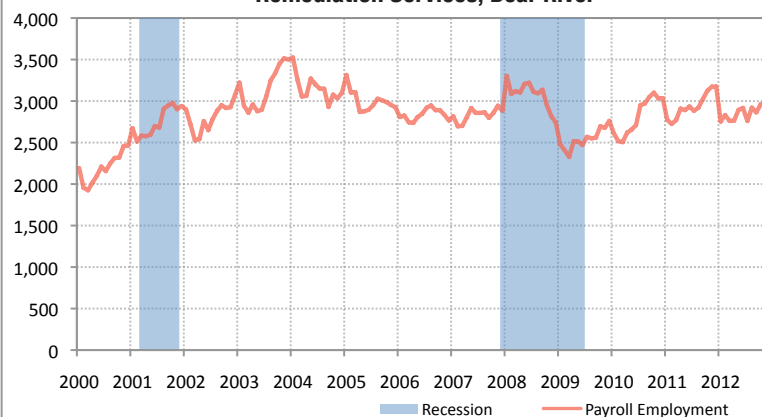
Statewide	1,282,559
Bear River	70,072
	5.5%

### Administrative and Support Services Payroll Jobs December 2012

Statewide	77,363
Bear River	2,808
	3.6%

Source: Utah Department of Workforce Services

### Administration, Support and Waste Management and Remediation Services, Bear River



Source: Utah Department of Workforce Services

#### Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.